

# **Hunger Relief Associate**

## **Cross-Lines Community Outreach**

### **Hunger Relief Associate**

Kansas City, Kansas

#### **Job Summary:**

The Hunger Relief Associate supports both Hunger Relief programs at Cross-Lines Community Outreach, the Community Market and the Community Kitchen. This position is responsible for facilitating the day-to-day operations of the Community Market. This includes assisting the Community Market Manager in both the check-in and check-out processes of the Market, ensuring all shelves within the Market are adequately stocked, and helping to maintain a clean and orderly environment within the Community Market. Hunger Relief Associate assists the Community Market Manager with all Market including volunteer efforts, driving the company truck to pickup donations, operating the forklift and pallet jack to maintain a safe and organized warehouse space. The Hunger Relief Associate supports the Community Kitchen each morning with the Breakfast and Shower programs.

#### **Immediate Supervisor:**

Community Market Manager

#### **Hours:**

This position is an hourly position, working 40 hours per week.

Monday-Thursday 6:00 AM-3:30 PM and Friday 6:00 AM-9:00 AM

#### **Key Qualifications:**

- High School diploma or equivalent preferred.
- Bilingual (English/Spanish) preferred.
- Ability to lift and carry 50 pounds. This position requires frequent lifting, bending, twisting, and walking.
- Valid driver's license with a clean driving history.
- Forklift and pallet jack experience preferred.
- Basic computer skills.
- Excellent organizational skills.
- Excellent interpersonal skills and ability to treat all clients, volunteers, and staff members with dignity and respect.

#### **Salary and Benefits:**

Salary Range: \$16-\$18 per hour

This is a full-time position with benefits including health insurance, IRA matching, and generous vacation time/paid sick leave.

## **To Apply:**

Send resume with 2-3 references to [info@cross-lines.org](mailto:info@cross-lines.org)

## **Organization History:**

Cross-Lines Community Outreach was established in 1963 as a “place of hope” for those struggling with the hardships of poverty. Today, Cross-Lines plays a vital role in the human service ecosystem of Wyandotte County, Kansas. Cross-Lines is a safety net for the community providing crucial, direct-aid services in the areas of hunger relief and housing stabilization. The Cross-Lines hunger relief programs include a Community Market and Community Kitchen. These programs aim to decrease overall hunger throughout the community by increasing access to healthy foods. The Cross-Lines housing stabilization programs encompass a Homeless Prevention program, Street Outreach program, and a Rapid Re-Housing (RRH) program. These programs strive to connect individuals experiencing housing instability to safe, permanent housing and supportive services.

*The mission of Cross-Lines is to provide people in the Kansas City area affected by poverty with services and opportunities that encourage self-confidence, meet the needs of today, and provide the tools for future self-sufficiency.*

## **Our Values:**

**Inclusion:** Cross-Lines Community Outreach values and promotes an inclusive community where everyone feels welcomed and respected.

**Dignity and Respect:** We treat every individual with dignity and respect, fostering an environment where self-worth is restored.

**Collaboration:** We actively collaborate with partners (both internal and external) to maximize our impact in addressing poverty and social inequality.

**Empowerment:** We empower individuals and families to take control of their futures through dedication to life skills and navigation of resource access.

**Integrity to Build Trust:** We operate at the highest standards of integrity by being transparent, accountable, and ethical in all our actions to build and maintain the trust of our community.

## **Non-Discrimination:**

Cross-Lines Community Outreach is an Equal Opportunity Employer. It is the policy of Cross-Lines Community Outreach to provide fair and equal employment opportunity to all qualified applicants and employees and to not discriminate based on any class protected by applicable laws.